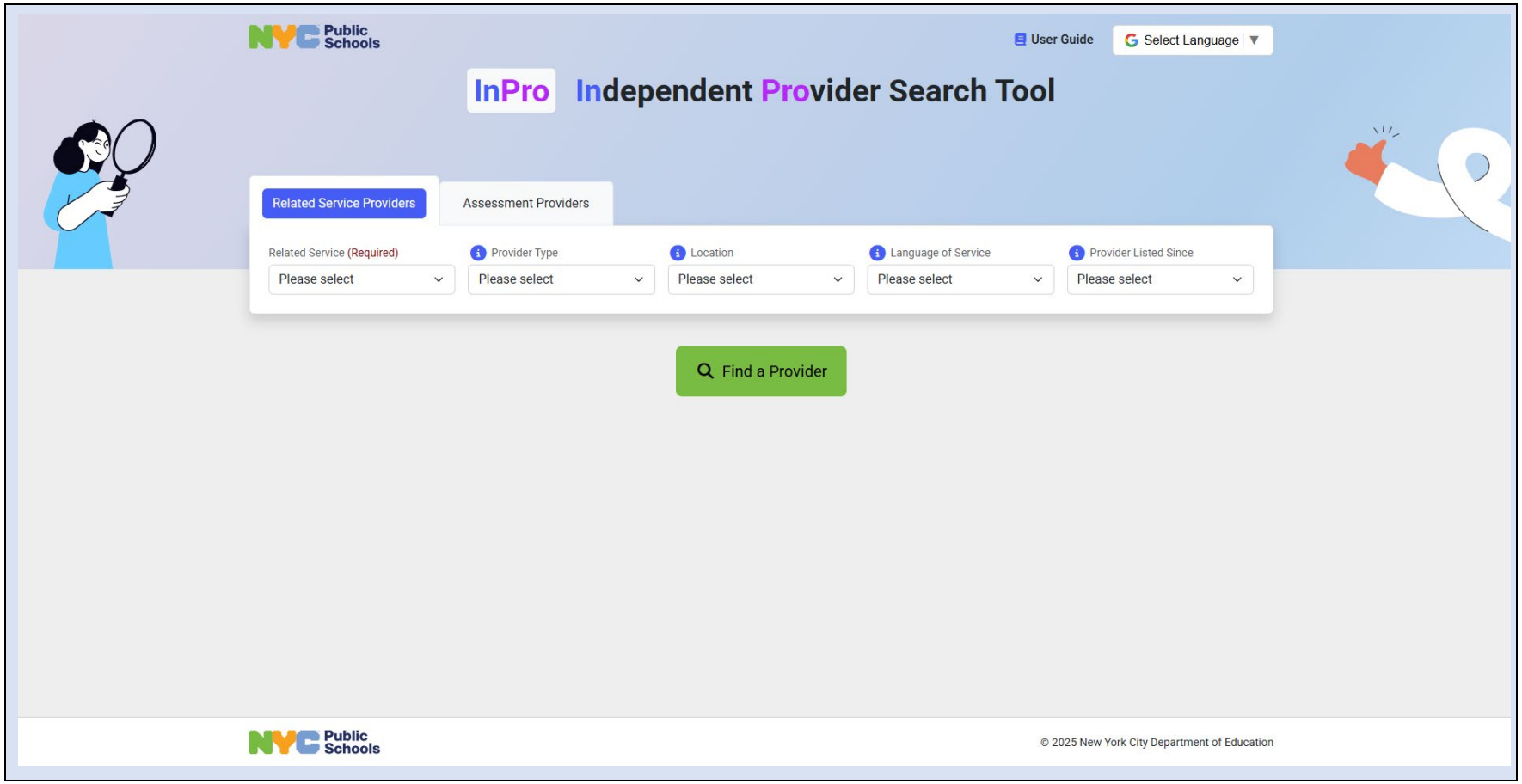
How to Use the InPro Independent Provider Search Tool

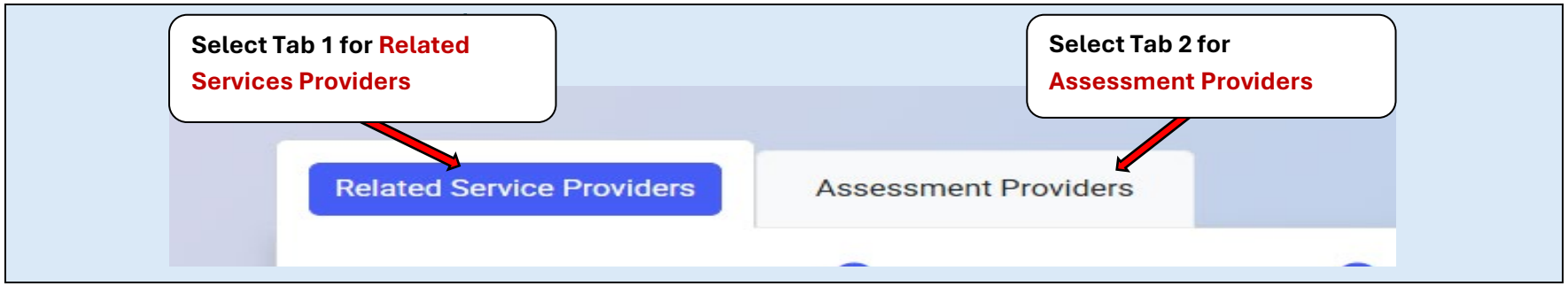
STEP 1 – Accessing the **InPro** Search Tool

- Click InPro to go directly to the tool located on the Finding an Independent Provider page. No login is required!



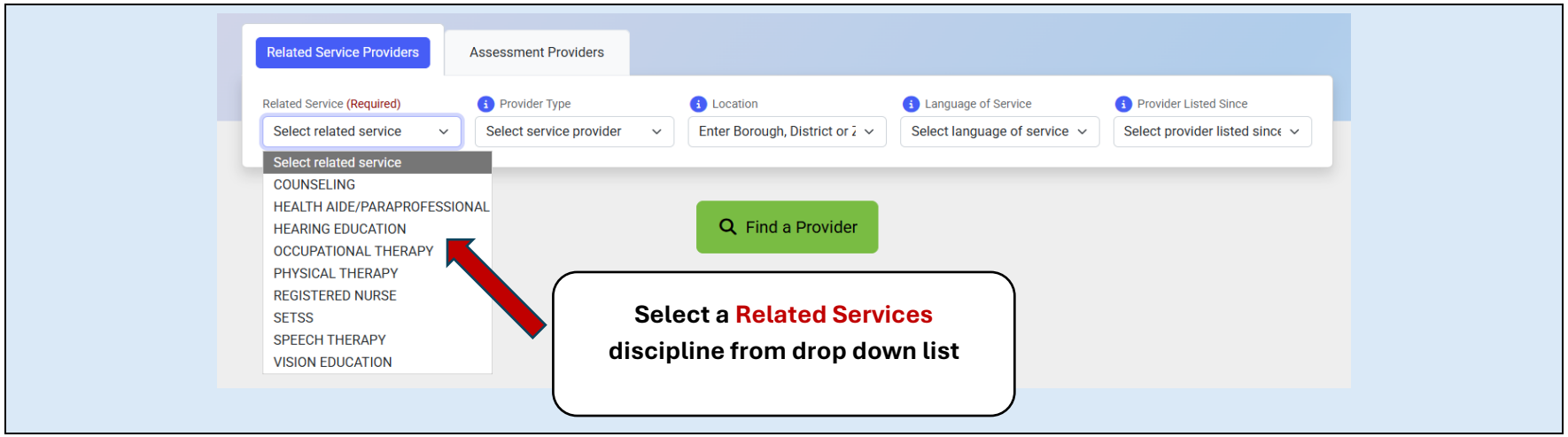
STEP 2 – Select a Tab for search criteria

- Tab 1: Related Services Providers
- Tab 2: Assessment Providers



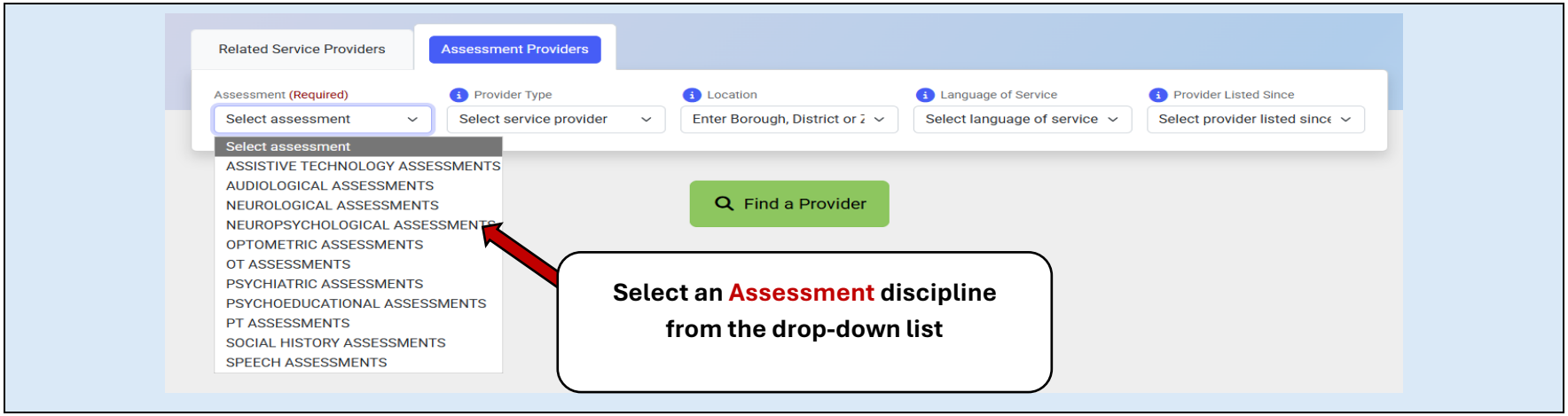
STEP 3 – Select Service Discipline

A. For a related service provider, select the **Related Service** discipline from the drop-down list



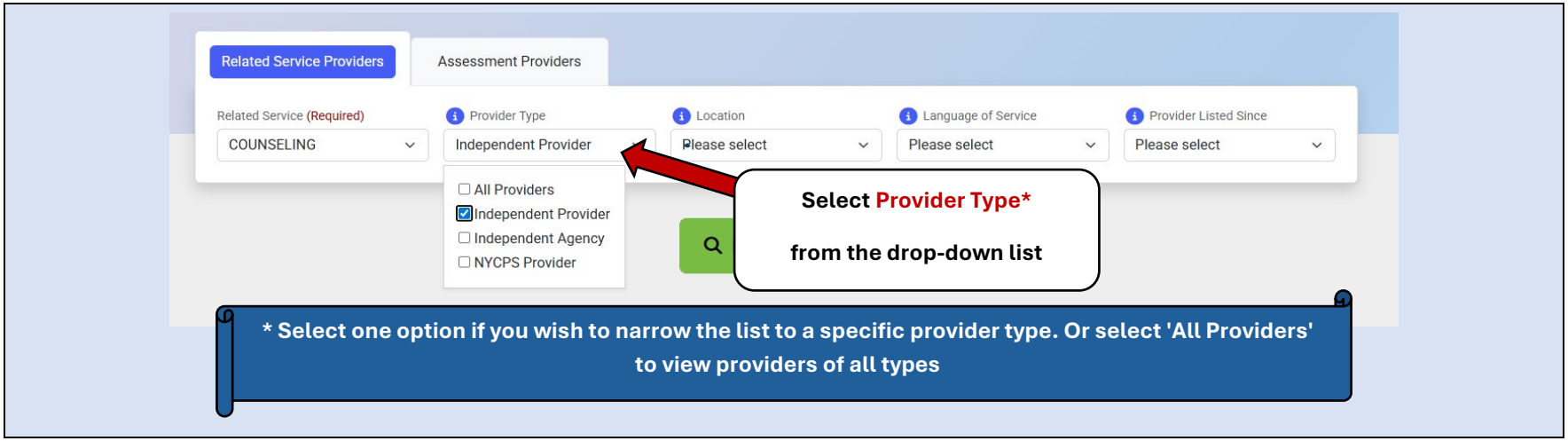
Or

B. For an assessment provider, select the **Assessment** discipline from the drop-down list



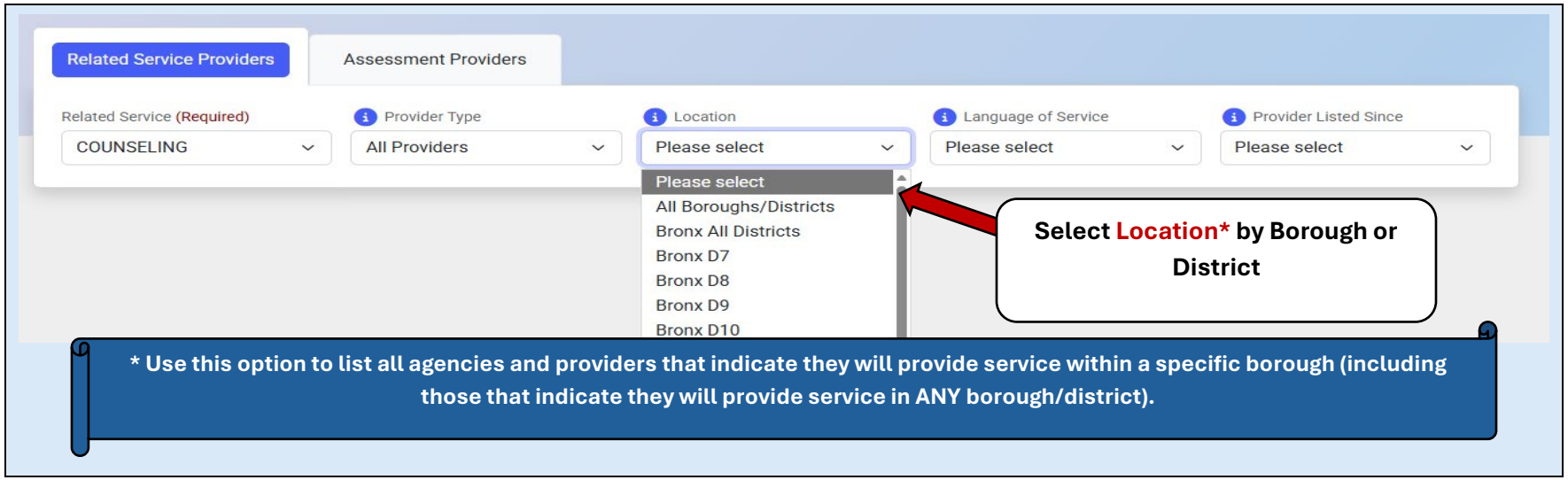
STEP 4 – Select **Provider Type** from the drop-down list

- **Note:** Click on the blue info button for instructions on how to make your selection.



STEP 5 – Select **Location** from the drop-down list

- **Note 1:** Click on the blue info button for instructions on how to make your selection.
- **Note 2**: Selecting **'All Borough/Districts'** is for providers who have indicated they will serve in all boroughs and districts. The selection will not populate all providers listed on the registry. For example: if a provider indicated they will provide services in Bronx D7, they would not appear under the 'All Borough/Districts' selection.

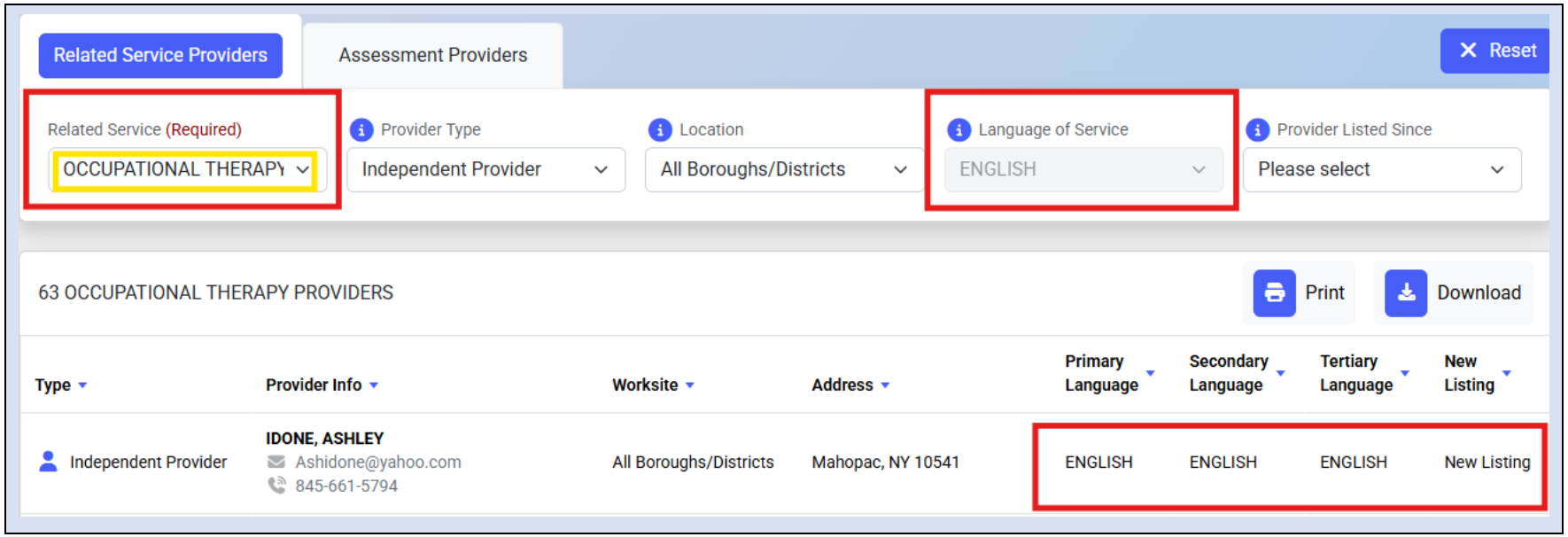


STEP 6 – Select **Language of Service** from drop down list

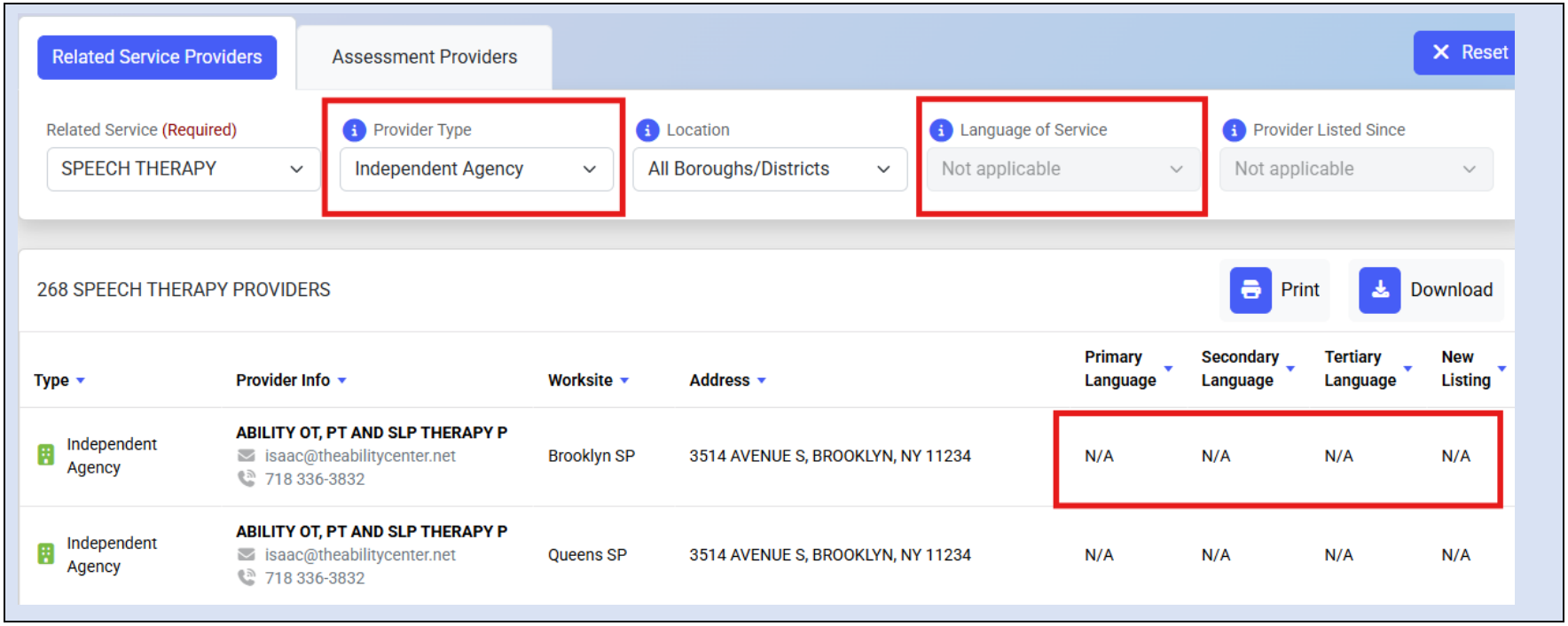
- **Note 1:** Click on the blue info button for instructions on how to make your selection.



- **Note 2**: Please note that services will be provided in languages other than English (Bilingual) for Speech and Counseling Services Only (And some instances SETSS). For all other disciplines, services will be provided in English, and the Language of Service is defaulted to English.

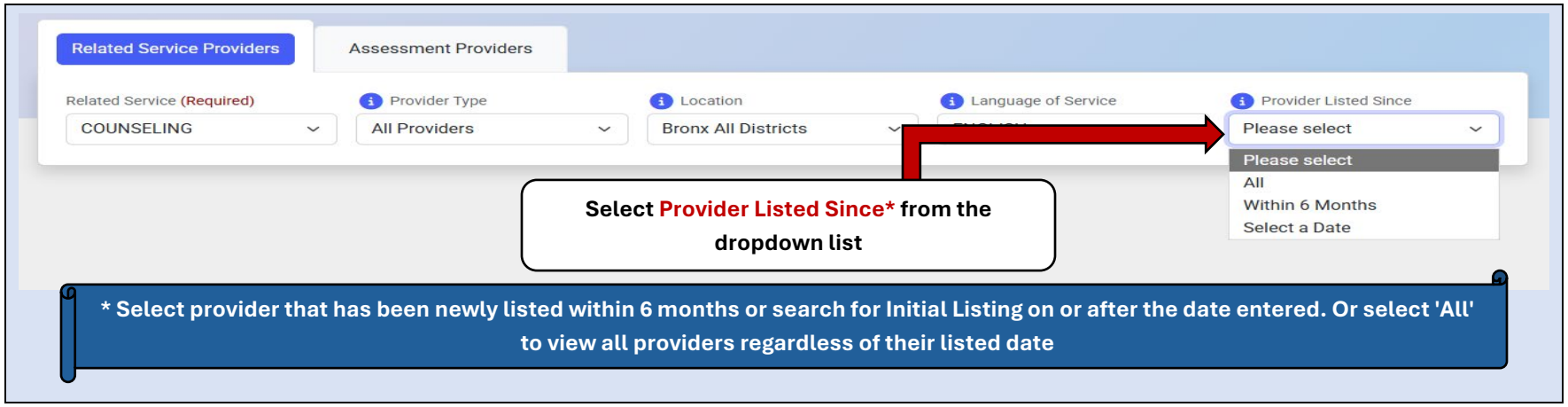


- **Note 3**: If using an Independent Agency, the language of service for the providers on their rosters is not available. Contact the agency to find out which languages their providers can provide services in.

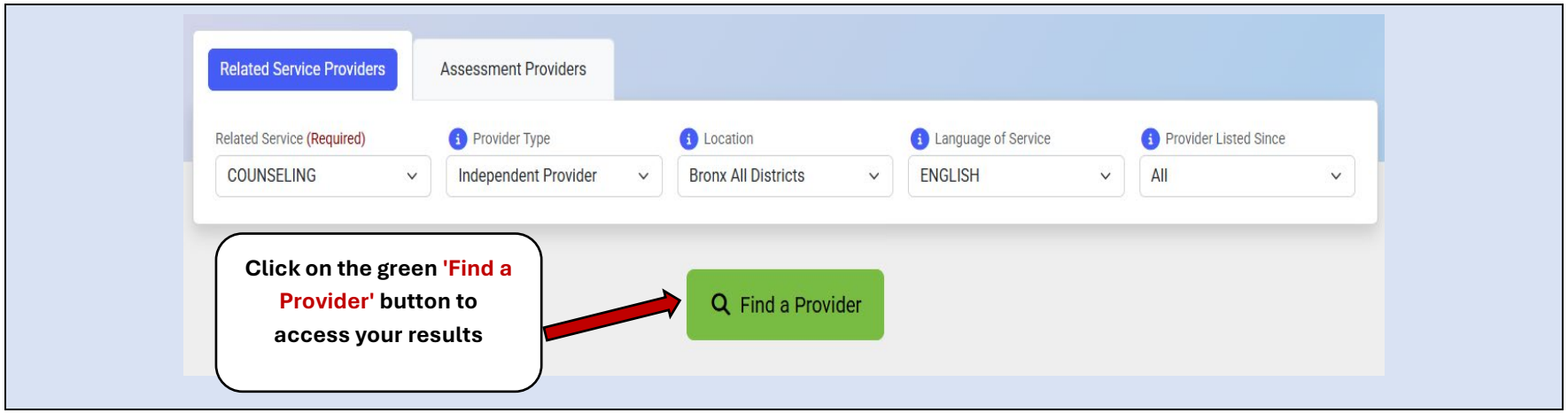


STEP 7 Select **Provider Listed Since** from the drop-down list

- **Note:** Click on the blue info button for instructions on how to make your selection.

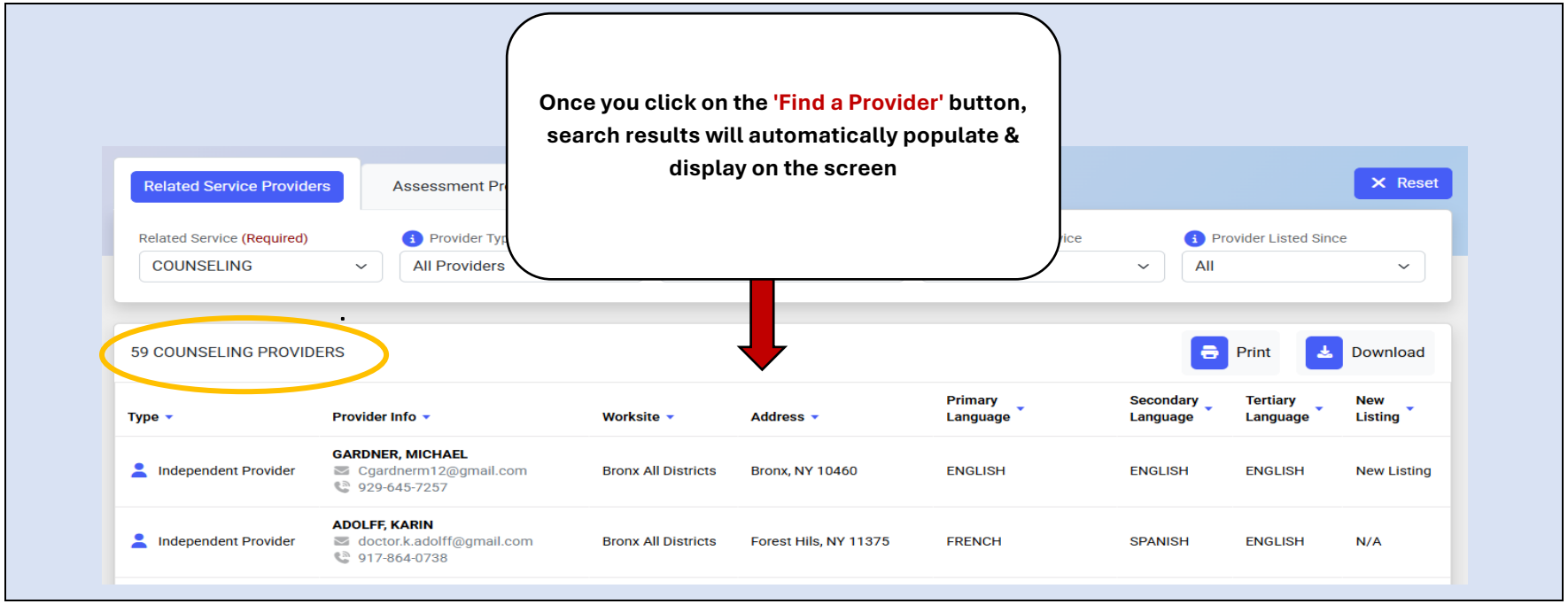


STEP 8 Once you have made your selections, click on the green '**Find a Provider**' button, to access and view your search results



STEP 9 Viewing your search results

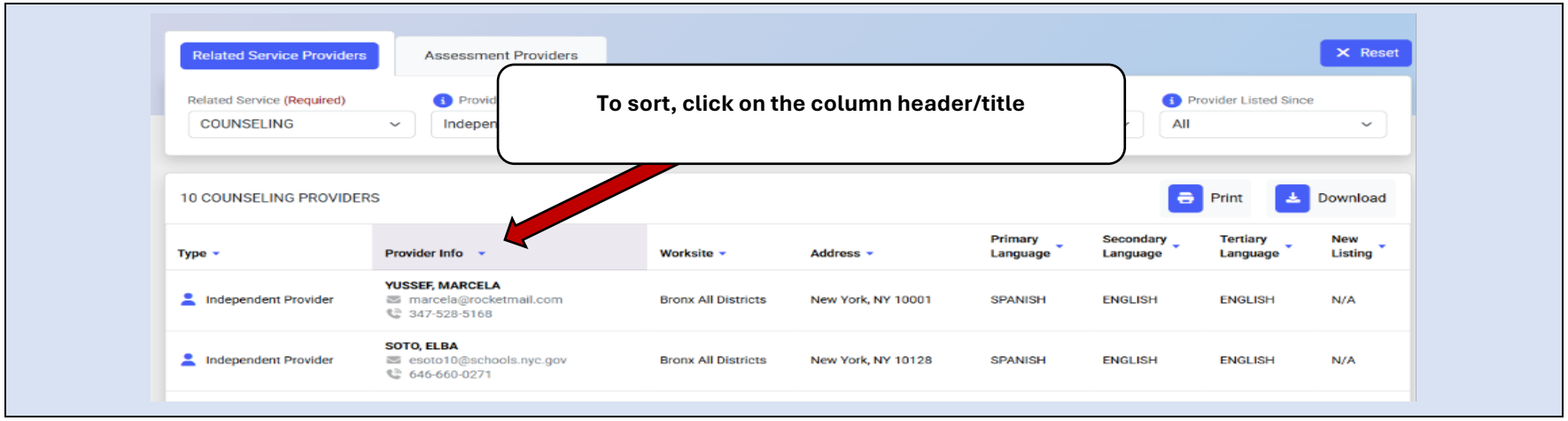
- Once you have clicked on the **'Find a Provider'** button, your search results will automatically display on the screen



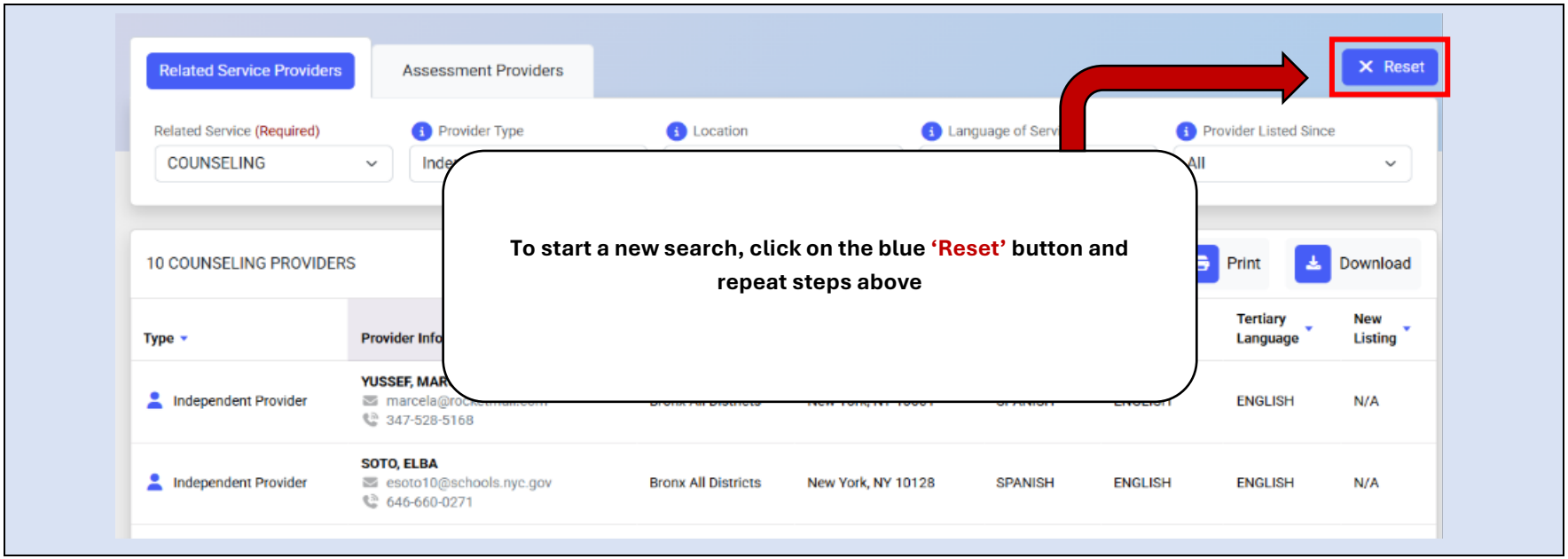
- To **view additional pages** of your search result, click on the arrows on the bottom left corner to take you to the next page



- To **sort** alphabetically, click on the column's description title



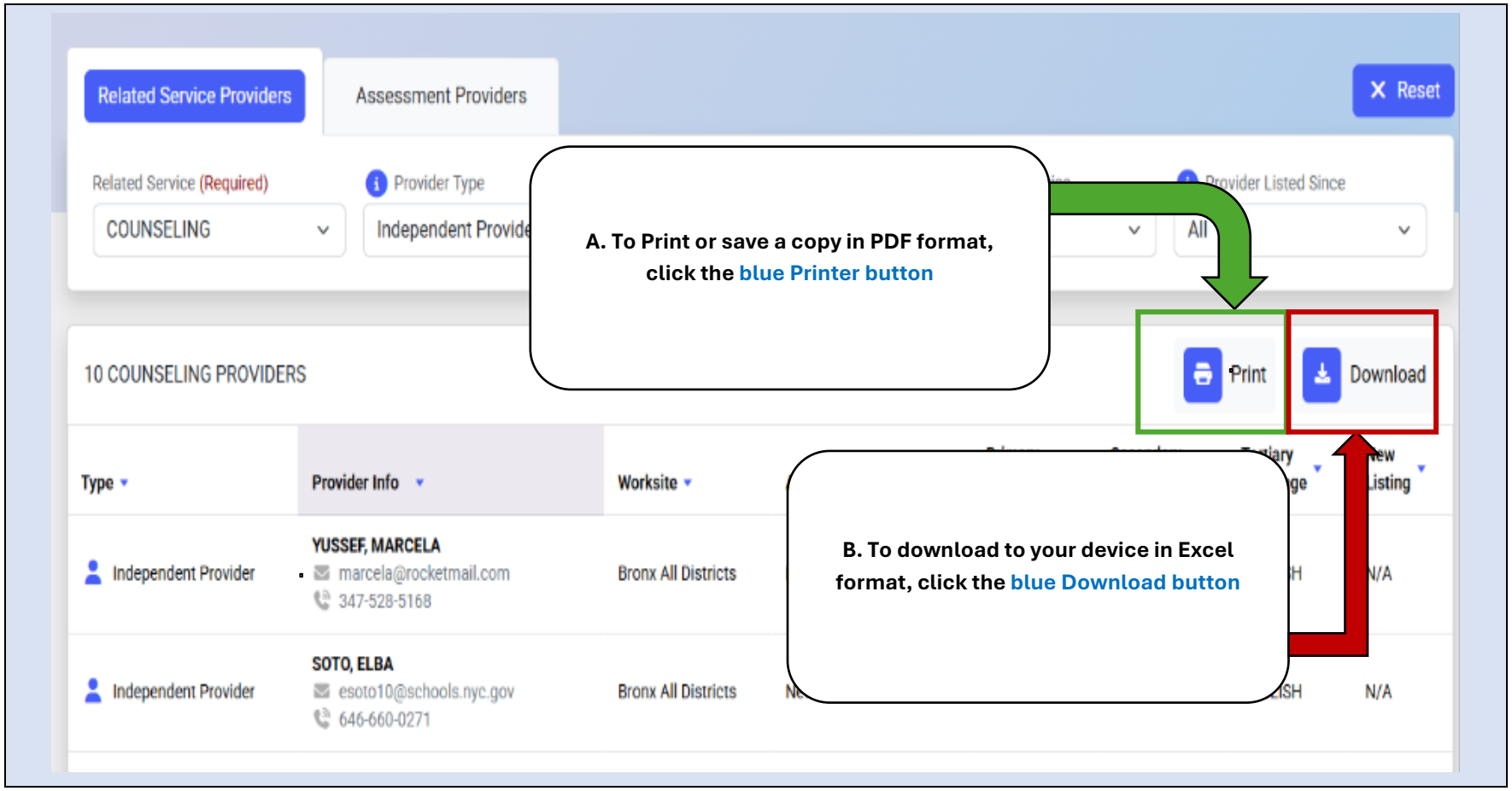
STEP 10 To start a new search, click on the blue **'Reset'** button and repeat steps above



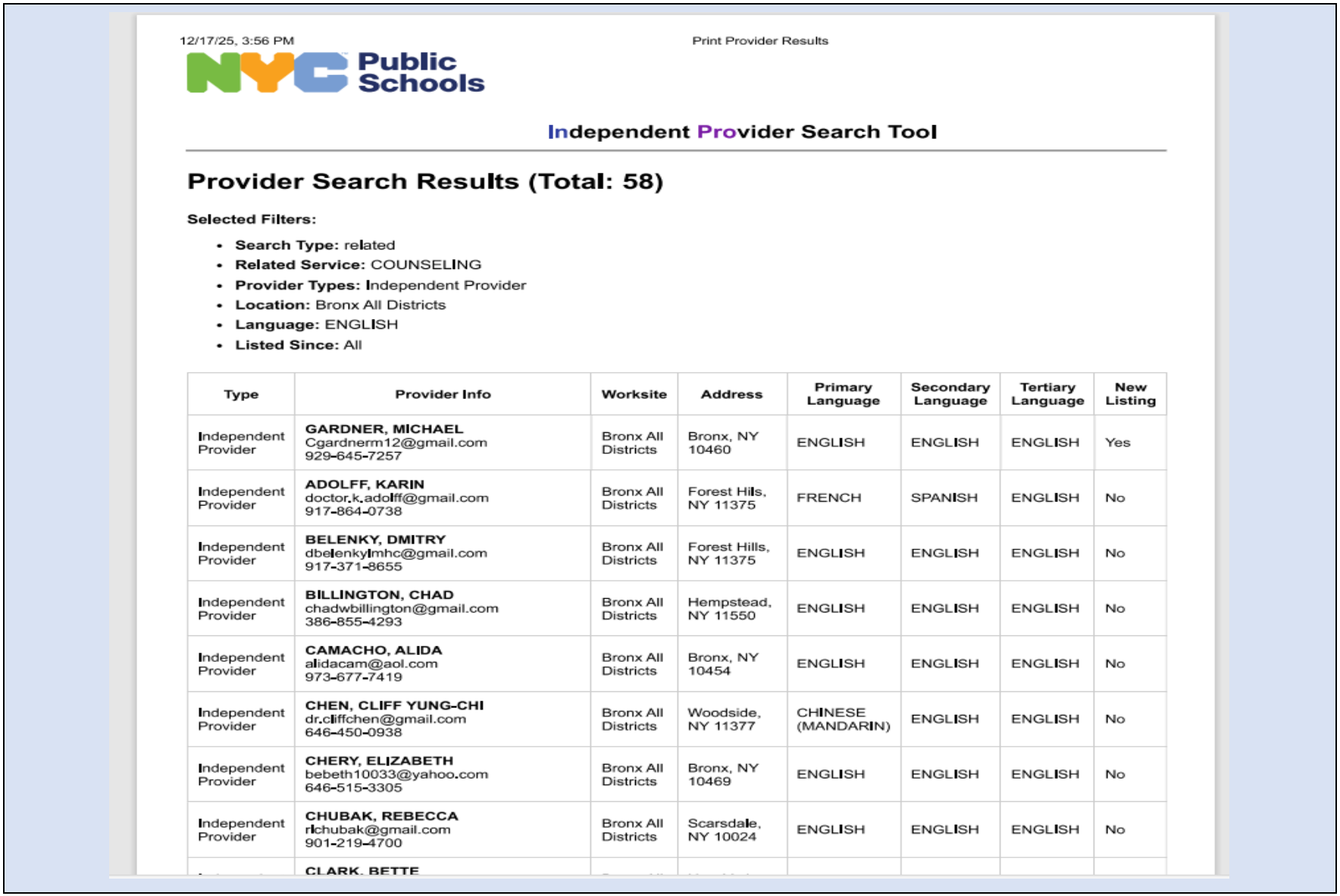
STEP 11 Printing and downloading your report to PDF or Excel

A. To print or save a copy in PDF format, click the blue printer button

B. To download the report in Excel format, click the blue download button to save on your device



- **Example of PDF Report**



12/17/25, 3:56 PM Print Provider Results

NYC Public Schools

Independent Provider Search Tool

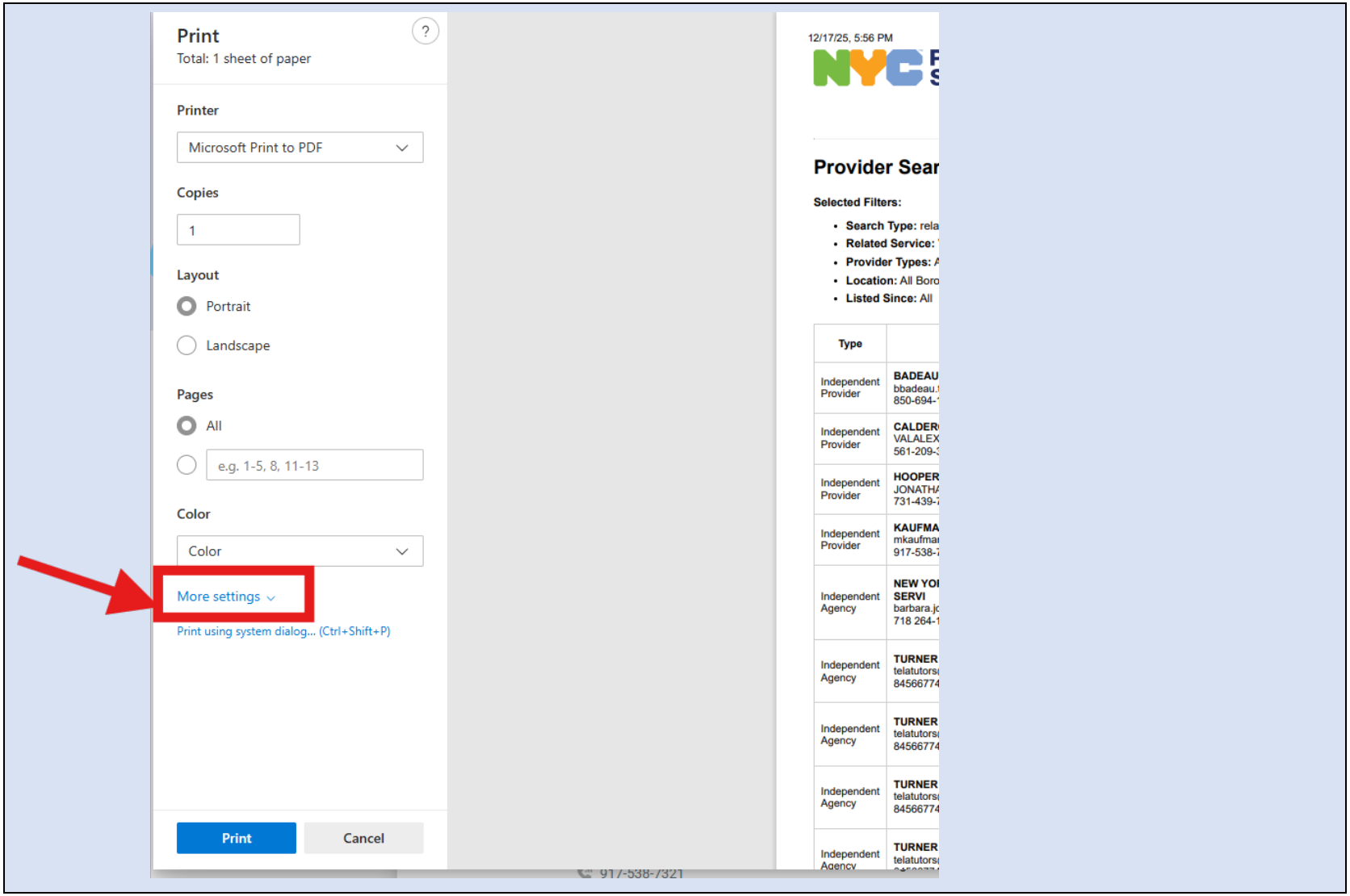
Provider Search Results (Total: 58)

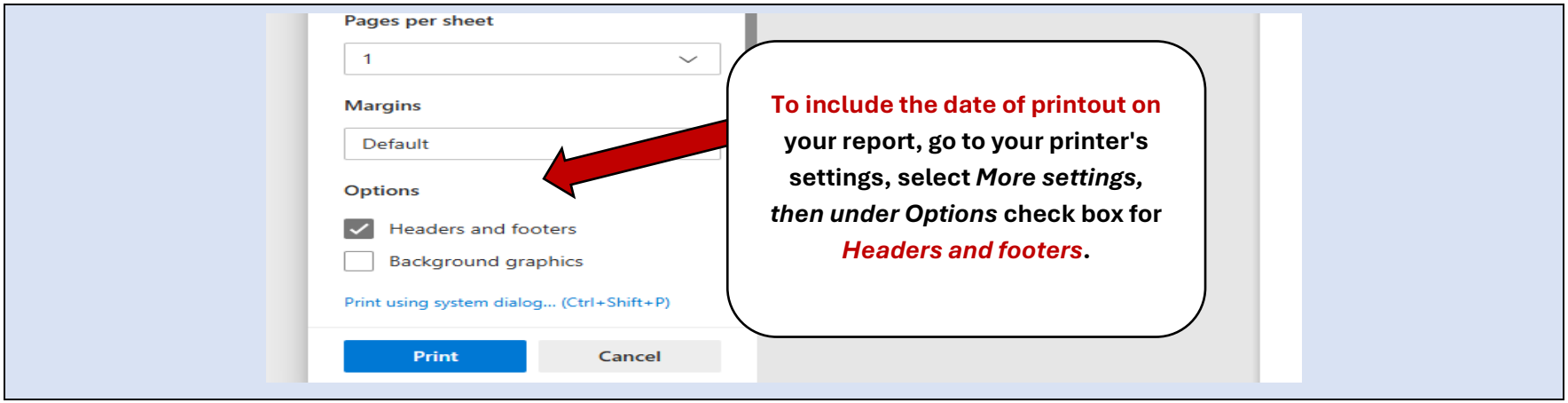
Selected Filters:

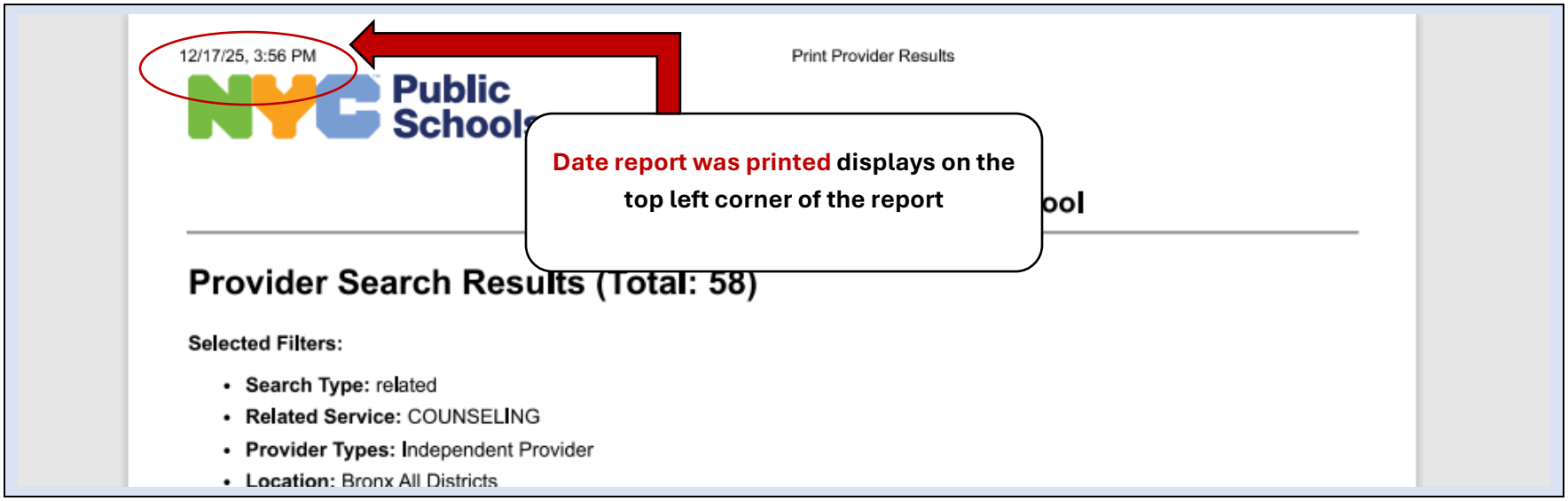
- **Search Type:** related
- **Related Service:** COUNSELING
- **Provider Types:** Independent Provider
- **Location:** Bronx All Districts
- **Language:** ENGLISH
- **Listed Since:** All

Type	Provider Info	Worksite	Address	Primary Language	Secondary Language	Tertiary Language	New Listing
Independent Provider	**GARDNER, MICHAEL** Cgardnerm12@gmail.com 929-645-7257	Bronx All Districts	Bronx, NY 10460	ENGLISH	ENGLISH	ENGLISH	Yes
Independent Provider	**ADOLFF, KARIN** doctor.k.adolff@gmail.com 917-864-0738	Bronx All Districts	Forest Hills, NY 11375	FRENCH	SPANISH	ENGLISH	No
Independent Provider	**BELENKY, DMITRY** dbelenkylmhc@gmail.com 917-371-8655	Bronx All Districts	Forest Hills, NY 11375	ENGLISH	ENGLISH	ENGLISH	No
Independent Provider	**BILLINGTON, CHAD** chadwbillington@gmail.com 386-855-4293	Bronx All Districts	Hempstead, NY 11550	ENGLISH	ENGLISH	ENGLISH	No
Independent Provider	**CAMACHO, ALIDA** alidacam@aol.com 973-677-7419	Bronx All Districts	Bronx, NY 10454	ENGLISH	ENGLISH	ENGLISH	No
Independent Provider	**CHEN, CLIFF YUNG-CHI** dr.cliffchen@gmail.com 646-450-0938	Bronx All Districts	Woodside, NY 11377	CHINESE (MANDARIN)	ENGLISH	ENGLISH	No
Independent Provider	**CHERY, ELIZABETH** bebeth10033@yahoo.com 646-515-3305	Bronx All Districts	Bronx, NY 10469	ENGLISH	ENGLISH	ENGLISH	No
Independent Provider	**CHUBAK, REBECCA** rlchubak@gmail.com 901-219-4700	Bronx All Districts	Scarsdale, NY 10024	ENGLISH	ENGLISH	ENGLISH	No
	CLARK, BETTE						

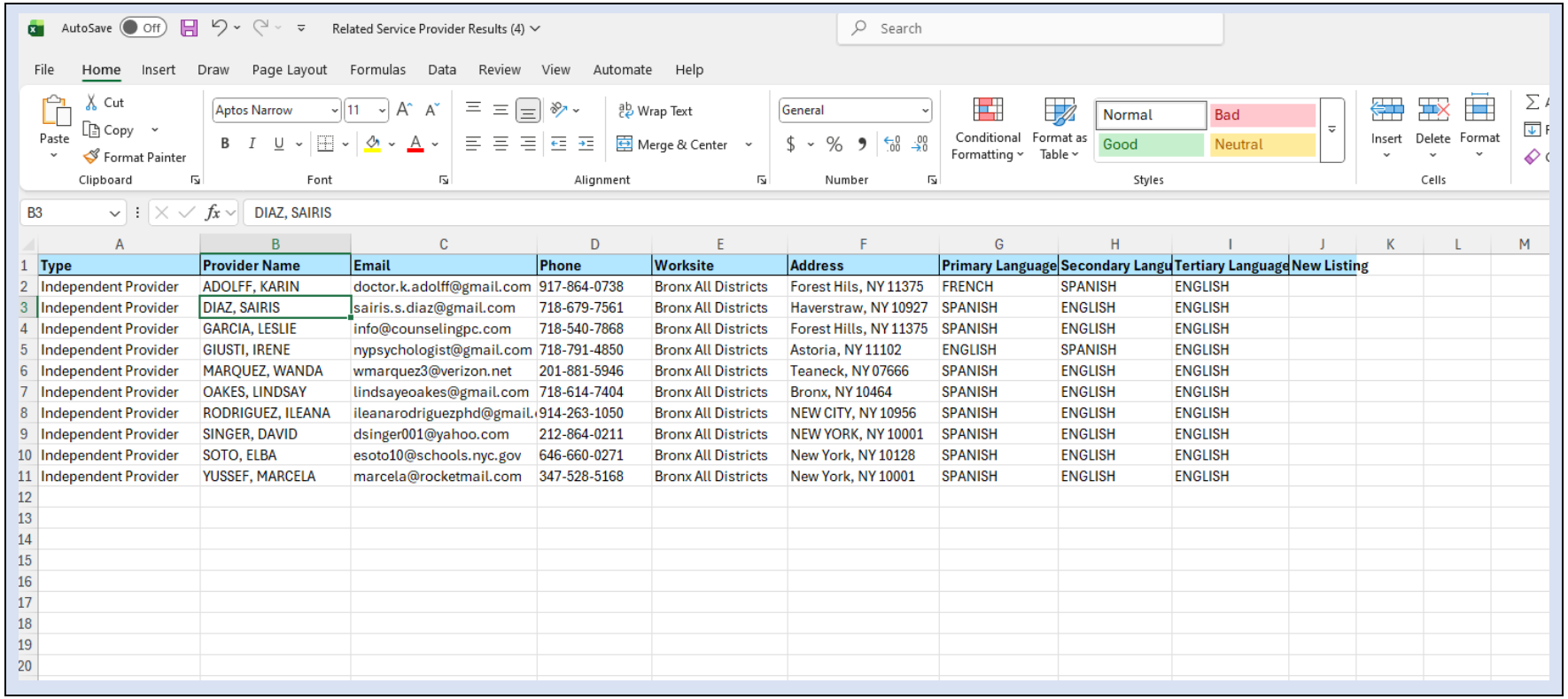
- To **include the print date on your printout**, go to your printer settings, select *More settings*, then under *Options* check the box to include *Headers and Footers*




Pages per sheet
1
Margins
Default
Options
Headers and footers
Background graphics
Print using system dialog... (Ctrl+Shift+P)
Print
Cancel
To include the date of printout on your report, go to your printer's settings, select *More settings*, *then under Options* check box for *Headers and footers*.


12/17/25, 3:56 PM
Print Provider Results
Public
Date report was printed displays on the top left corner of the report
Provider Search Results (Total: 58)
Selected Filters:
Search Type: related
Related Service: COUNSELING
Provider Types: Independent Provider
Location: Bronx All Districts

Example of Excel Format Report:



AutoSave Off | Related Service Provider Results (4) | Search

File Home Insert Draw Page Layout Formulas Data Review View Automate Help

Paste | Cut | Copy | Format Painter | Clipboard | Aptos Narrow | 11 | Font | Wrap Text | Merge & Center | Alignment | General | Number | Conditional Formatting | Format as Table | Normal | Bad | Good | Neutral | Styles | Insert | Delete | Format | Cells

B3 DIAZ, SAIRIS

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Type	Provider Name	Email	Phone	Worksite	Address	Primary Language	Secondary Langu	Tertiary Language	New Listing			
2	Independent Provider	ADOLFF, KARIN	doctor.k.adolff@gmail.com	917-864-0738	Bronx All Districts	Forest Hils, NY 11375	FRENCH	SPANISH	ENGLISH				
3	Independent Provider	DIAZ, SAIRIS	sairis.s.diaz@gmail.com	718-679-7561	Bronx All Districts	Haverstraw, NY 10927	SPANISH	ENGLISH	ENGLISH				
4	Independent Provider	GARCIA, LESLIE	info@counselingpc.com	718-540-7868	Bronx All Districts	Forest Hills, NY 11375	SPANISH	ENGLISH	ENGLISH				
5	Independent Provider	GIUSTI, IRENE	nypsychologist@gmail.com	718-791-4850	Bronx All Districts	Astoria, NY 11102	ENGLISH	SPANISH	ENGLISH				
6	Independent Provider	MARQUEZ, WANDA	wmarquez3@verizon.net	201-881-5946	Bronx All Districts	Teaneck, NY 07666	SPANISH	ENGLISH	ENGLISH				
7	Independent Provider	OAKES, LINDSAY	lindsayeoakes@gmail.com	718-614-7404	Bronx All Districts	Bronx, NY 10464	SPANISH	ENGLISH	ENGLISH				
8	Independent Provider	RODRIGUEZ, ILEANA	ileanarodriguezphd@gmail.(	914-263-1050	Bronx All Districts	NEW CITY, NY 10956	SPANISH	ENGLISH	ENGLISH				
9	Independent Provider	SINGER, DAVID	dsinger001@yahoo.com	212-864-0211	Bronx All Districts	NEW YORK, NY 10001	SPANISH	ENGLISH	ENGLISH				
10	Independent Provider	SOTO, ELBA	esoto10@schools.nyc.gov	646-660-0271	Bronx All Districts	New York, NY 10128	SPANISH	ENGLISH	ENGLISH				
11	Independent Provider	YUSSEF, MARCELA	marcela@rocketmail.com	347-528-5168	Bronx All Districts	New York, NY 10001	SPANISH	ENGLISH	ENGLISH				
12													
13													
14													
15													
16													
17													
18													
19													
20													